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Dr Y S Parmar University of Horticulture & Forestry, Nauni, Solan-173230 (HP)
Office of Comptroller
"Central Store"

No.UHF/Compt.CS.4-19/2023-2024/- 2953-93

Dated: 15/06/2023

From:

Comptroller

To

1. All the Statutory Officers, UHF, Nauni, Solan.
2. The Dean, College of Horticulture & Forestry, Neri, Distt Hamirpur (HP)
3. The Dean, College of Horticulture & Forestry, Thunag Distt Mandi (HP)
4. All the Professor & Heads/ Heads of the Departments, UHF, Nauni, Solan.
5. All the Associate Director's/Programme Coordinator's/Scientist Incharge, Out- Stations/KVKs.

Subject: Rate Contract of stationery & Miscellaneous Items for the year 2023-24.

Sir/Madam,

The Hon'ble Vice Chancellor on the recommendations of the Central Purchase Committee has approved the rates for the rate contract of stationery & Miscellaneous Items for the year 2023-24 (valid up to 31.03.2024) as detailed below:

1. M/s HS Traders, # 20, New Guru Amar Dass Nagar, Jalandhar-144008 (PB) Mob. (0181-5003630,(79865-85898, (94177-12767) E-mail: hstraders09@gmail.com

S.No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1	Bodkins (Sua) Wooden handle	Rs. 17.00 (Wooden)
2	Ball Pens (Ordinary) with print of University Logo & Name of University i.e Dr. Y S Parmar, UHF, Nauni-Solan	Rs. 9.00 (Winguide) Minimum order 300 pcs.
3	Ball Pens (ordinary)	Rs. 3.40 (Doms)
4	Ball Pen refills	Rs. 4/-
5	Ball Pens Gel	Rs. 8.00 (Cello)
6	Pocket pens Jotter ordinary	Rs. 17.50 (Reynold)
7	Carbon paper black (20.5 x 33 cms)	Rs. 145/- (Kores) 100 sheet pack
8	Carbon paper black 41 x 33cms (big)	Rs. 360/- (Kores) 100 sheet pack
9	Cello tape transparent 1"	Rs. 15.00 (Standard 65 Meter)
10	U-Clips (plastic coated)	Rs. 16/- (Aerotix) 100 pcs
11	Drawing pins (plastic coated head)	Rs.16/- (Aerotix)
12	Spiral Slip pads ruled No.33 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 24.00 (Royal) (Minimum order of 500 Nos.)
13	Spiral Slip pads No.11 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 16.00 (Royal) (Minimum order of 500 Nos.)


Assistant Registrar (Stores)

14	Spiral Slip pads No.22 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 20.00 (Royal) (Minimum order of 500 Nos.)
15	Spiral Slip pads No.44 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 28.00 (Royal) (Minimum order of 500 Nos.)
16	Envelopes white 7"x 5"	Rs. 739/- (Taj Mahal)1000 pcs
17	Envelopes white 10" x 5"	Rs. 1020/- (Taj Mahal)1000 pcs
18	Envelopes (file size) inside laminated	Rs. 4.35
19	Envelopes white A4 size inside laminated	Rs. 3.25
20	Foot rule (scale) Steel	Rs.17/- (Jaxon/crogs) Steel
21	Lead pencil	Rs. 3.50 (Natraj/ Apsra)
22	Note sheet pad (green)20.5cms x 33 cms	Rs. 94/- (Standard)
23	Pen stand with two socket holders	Rs. 210/- (Kailash)
24	Pen stand with four socket holders	Rs. 255/- (Kailash)
25	Pilot pens (V5 & V7) (blue/black/green/red)	Rs. 51/- (Luxor)
26	Checking pencils (Red/Green/ Blue)	Rs. 5.75 (Natraj)
27	Paper cutter	Rs. 18/- (Dreamy/Ikon)
28	Photostat paper A4 size 75gsm	Rs. 265/- (J.K /satia)
29	Photostat paper A4 size 70gsm	Rs. 238/- (J.K. /satia)
30	Photostat paper A3 size 75gsm	Rs. 467/- (J.K.)
31	Photostat paper B4 size 75gsm	Rs. 497/- (J.K.)
32	Photostat paper Legal size75gsm	Rs. 319/- (J.K. /Khanna)
33	Photostat paper Legal size70gsm	Rs. 290/- (J.K. /Khanna)
34	White Chalk (dustless)	Rs. 58/- (Kores 144 sticks)
35	Coloured Chalk (dustless)	Rs. 77/- (Kores 144 sticks)
36	CD-RW (without cover)	Rs. 21/- (HP)
37	DVD-RW (without cover)	Rs. 24/- (HP)
38	CD/DVD covers	Rs. 10/-
39	Green paper (legal size)	Rs. 255/- (JK)
40	Ruled paper 16"x 26/2"	Rs. 368/- (Standard)
41	White paper 16" x 26/2"	Rs. 358/- (Standard)
42	Sealing wax (400 gm packet)	Rs. 59/- (Standard) 300gm
43	Khaki sheet/wrapping paper 70x90cm	Rs. 4.40 (Standard)


44	Butter sheet A4 Size	Rs. 243/- (KODAK) (pack of 100 sheets)
45	Drawing sheet (Full roll)	Rs. 8.85 (Standard) per sheet
46	Stapler machine 24/6	Rs. 117/- (Kangaroo HD-45)
47	Staple pins 24/6	Rs. 14.90 (Kangaroo)
48	Short hand notebook	Rs. 23/- (Standard)
49	Short hand pencil	Rs. 5.60 (Apsara steno)
40	Transparency 100 microns	Rs. 270/- (oddy) 100 sheets
51	White board marker	Rs. 14.50- (Boat)
52	Fevicol pots (200 gms)	Rs. 59/- (Fevicol)
53	Punch Dispenser single	Rs. 67/- (Kangaroo)
54	Colour photocopy paper 75 gsm	Rs. 245/- (JK)
55	Yellow stick pads (Post It Slips) 4"	Rs. 28/- (Aerotix)
56	Yellow stick pads (Post It Slips) 1"x3"x3"	Rs.21.50 (Aerotix)
57	Toner cartridges (Original) TN-2365 Brother	(Original) Rs.2875/- (TN-2365 Brother)

2. M/s Deep Prime Solutions, 275/2 Dhara Sangti Summarhill, Shimla Mob: 9805618473,9805915816, E.mail: dpsolutions86@gmail.com

<u>S.No</u>	<u>Name of the item with description</u>	<u>Approved Rate</u> <u>Plus GST extra as applicable</u>
1	Pen Drive 1. 16 GB 2. 64 GB 3. 128 GB	(i) Rs. 240/- (HP/Sandisk) 16 GB (ii) Rs. 290/- (HP) 64 GB (iii)Rs. 450/- (HP) 128 GB
2	Toner cartridges (Original) (HP-12A, 88A, 36A, 78A, Canon-925A, 925)	Rs. 3250 /-(Original) (HP-12A, 88A, 36A, 78A, Canon-925A, 925)

3. M/S Deep Enterprises, Manohar Complex, Nauri Solan 173230 (HP)
Mob.9418132586

<u>S.No.</u>	<u>Name of the item with description</u>	<u>Approved Rate</u> <u>Plus GST extra as applicable</u>
1	All Pins	Rs. 17/- (Big Boss) 60 gms
2	Ball Pens (ordinary)	Rs. 4.20 (Wintick) only blue
3	Ball point pen (Cello/ Maxwriter/ Classmate/ Linc Power Flo etc.)	Rs. 20.50 (Reynold Jetter)
4	Ball Point Pen Refills	Rs. 4/- (Maxriter/ Extramile)


Assistant Registrar (Stores)

5	Ball Pens Gel	(i) Rs. 4.23 (Reynolds Jiffy) (ii) Rs. 8/- (Reynolds racer Gel) (iii)Rs. 8/- (Pentonic)
6	Ball Pens Gel Refills	Rs. 4.23
7	Ball pen holder (with fine tip refills)	Rs. 18.50 (Standard make) Blue & Red only
8	Pocket pens Jotter for VVIP with print of University Logo & Name of University i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 21/- (Standard)
9	Cello tape transparent 2"	Rs. 28.70 (Standard)45 M
10	Slip pads ruled No.33 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 17.50 (Standard) With print of logo and name
11	File board 25cms x 35 cms	Rs. 13/- (Standard)
12	Fevistic tube (8 gms)	Rs. 14.00 (Saya)
13	Hi-liter pens(different colours)	Rs. 13.70 (Luxor)
14	Paper cutter	(i) Rs. 7.20 (Polo) Small (ii) Rs. 18/- (Heavy Standard)
15	DVD (without cover)	Rs. 20/- Sony/Moserbear/Writex)
16	CD/DVD covers	Rs. 10/- (PVC)
17	Staple machine No.10	Rs. 44/- (Kangaroo 10)
18	Stamp pad ink (Indigo)	Rs. 15.50 (Ashoka)
19	Transparency 75 microns	Rs. 235/- (Oddy)
20	Yellow stick pads 2"x 3"	Rs. 19/- (Boss)
21	Dumper	Rs. 16/- (Kyati)
22	Pilot pen ink	Rs. 12.60 (Luxor)
23	Dot Matrix Printer Cartridge (for Lipi 2250 Printer)	Rs. 350/- (Lipi)
24	Refilling of Toner Cartridges of Printers (12A, 88A, 36A, 78A, 925A etc.)	(Other Powder) i. Rs. 200/- (12A) ii. Rs. 200/- (88A) iii. Rs. 200/- (36A) iv. Rs. 200/- (78A) v. Rs. 200/- (925A)
25	Antivirus	(Quick heal anti Virus pro) i. Rs. 932/- (3 User) ii. Rs. 2076/- (10 User) (Quick Heal Internet Security) i. Rs. 632/- (1 User) (Quick Heal Total Security) i. Rs. 845/- (1 User) ii. Rs. 4449/- (10 User)
26	Batteries for UPS by back with value 1 KVA, 12V 7.2Ah. etc.	(Without buyback and without Installation) 12V 7AH Rs. 690/- (UPLUS/Zebronics) Rs. 850/- (Exide) (With buyback and without Installation) 12V 7AH Rs. 590/- (UPLUS/Zebronics) Rs. 750/- (Exide)

27	Cell for Wall Clock, Key board, Mouse etc. (Ordinary) Dura Cell, Like	Battery AA & AAA Rs. 18.65 (Duracell Chhota Power)
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4. M/S Himachal Traders, Opposite Children Park, The Mall Solan (HP)
Phone: 01792 225042, 230342 Mob. (70186-04136)

S.No.	Name of the item with description	Approved Rate Plus GST extra as applicable
1	Bodkins (Sua)All steel	(i) Rs. 19.15 (All Steel, National brand)
2	Ball Pens (ordinary)	(i) Rs.3.25 (Natraj) (ii)Rs.4.80 (Cello-Stylo) (iii) Rs.4.80 (Flair) (iv) Rs.4.80 (Hauser)
3	Ball Pen refills	(i) Rs. 4.00 (Cello-Maxriter) (ii)Rs. 4.00 (Cello Butterflow)
4	Ball point pen (Cello/ Maxwriter/ Classmate/ Linc Power Flo etc.)	i. Rs. 7.60 (Cello Butterflow) ii. Rs. 7.60 (Flair Extramile)
5	Ball Point Pen Refills	i. Rs. 4.00 (Cello Maxriter) ii. Rs. 4.00 (Cello Butterflow)
6	Ball Pens Gel	i. Rs. 4.50 (Gelix-Natraj) ii. Rs. 11.80 (Hauser) iii. Rs. 8.20 (I-Tip Gel Natraj)
7	Ball Pens Gel Refills	i) Rs. 4.00 (Montex) ii) Rs. 4.00 (Cello)
8	Ball pen holder refills	Rs. 10.00 (Cello Free Flo)
9	Slip pads No.11 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 9.45 (Moonlight/Sungrace)
10	Slip pads No.22 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 13.50 (Moonlight/Sungrace)
11	Slip pads No.44 (40 leaves) with print of University Logo & name of Univ. i.e Dr. Y S Parmar UHF, Nauni-Solan	Rs. 25.90 (Moonlight/Sungrace)
12	File board 25cms x 35 cms	Rs. 13/- (Sweta)
13	Envelopes white 6"x 3"	Rs. 580/- (Sweta) packet of 1000
14	Envelopes white SE6 (9" x 4")	Rs. 840/- (Sweta packet of 1000)
15	Foot rule (scale) Plastic	Rs.8.35 Natraj 12"(30cms) Plastic
16	Gum pots (150 ml)	Rs. 22.80 (Kores)
17	White fluid correction pen	Rs. 16.50 (Bambalio)
18	Wooden dusters for blackboard	Rs. 15.00 (Haathi) Small Size
19	Rubber (Eraser)	Rs. 0.90 (Natraj)
20	Candles 9"	Rs. 15/- (Ravi Candle)
21	Staple machine No.10	Rs. 44/- (Kangaro No. 10)
22	Staple pins No.10	Rs.7.00 Kangaro(Packet of 1000 pins)
23	Stamp pad	Rs. 28.00 (Ashoka)
24	Stamp pad ink (Indigo)	Rs. 15.50 (Ashoka)
25	Permanent markers Thick Tip	Rs. 14.00 (Luxor Thick Tip)


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26	Attendance Register 2 quire	Rs. 132/- (Neelgagan)
27	Attendance Register 4 quire	Rs. 210/- (Neelgagan)
28	Punch Dispenser double	Rs. 75.00 (Kangaro DP 52)
29	Cell for Wall Clock, Key board, Mouse etc. Dura Cell, Like	Rs. 42.00 (Dura Cell)

5. M/s Solan Digiteria , Bhagnal Complex Kotla Nala, Solan (HP)-173212
Ph: 01792-220110, Mob: 98570-30009.

<u>S.No.</u>	<u>Name of the item with description</u>	<u>Approved Rate</u> <u>Plus GST extra as applicable</u>
1	Pen Drive 1. 8 GB 2. 32 GB	1. Rs. 195/- (Sandisk/HP) (8GB) 2. Rs. 271/- (Sandisk/HP) (32GB)
2	Toner cartridges (Compatible) HP-12A, 88A, 36A, 78A, Canon-925)	(Compatible) Rs. 373/- (HP-12A, 88A, 36A, 78A, Canon-925)
3	Refilling of Toner Cartridges of Printers (12A, 88A, 36A, 78A, 925A,925 , Brother, etc.)	1. Rs. 200/- (12A, 88A, 36A, 78A, 925A, 925) 2. Rs. 254/- (Brother)
4	Antivirus	(Quick heal anti Virus pro) 1. Rs. 449/- (1 User) 2. Rs. 932/- (3 User) 3. Rs. 1356/- 5 User) 4. Rs. 2076/- (10 User) (Quick Heal Internet Security) 1. Rs. 1568/- (3 User) 2. Rs. 2246/- 5 User) 3. Rs. 3305/- (10 User) (Quick Heal Total Security) 1. Rs. 2008/- (3 User) 2. Rs. 2941/- 5 User)

6. M/s Awasthi Global Links, Nauni-Solan (HP)-173230 Phone No. 01792-252996,
Mb: 94184-89178

<u>S.No.</u>	<u>Name of the item with description</u>	<u>Approved Rate</u> <u>Plus GST extra as applicable</u>
1	Ball point pen (Cello/ Maxwriter/ Classmate/ Linc Power Flo etc.)	i) Rs. 7.00 (Maxwriter) ii) Rs. 7.50 (Unomax) iii) Rs.7.50 (Click Unomax) iv) Rs 7.80 (Pantonic) v) Rs. 7.80 (Boldtron) vi) Rs. 17.00 (Writometer)
2	Ball Point Pen Refills	Rs. 10.00 (Writometer)


 Assistant Registrar (Stores)

3	Ball Pens Gel	i) Rs. 8.00 (Flair) ii) Rs.7.80 (Unomax)
4	Refills Jotter (Red & Blue)	Rs. 6.60 (Reynold Jetter)
5	Paper Tap $\frac{1}{2}$ "	Rs. 40.00 (paper)
6	Pin cushion (plastic)	Rs. 18.00 (Plastic)
7	Paper weight (glass)	Rs. 20.00 (Glass)
8	CD-R (without cover)	Rs. 8.00 (any)
9	Transparency 175 microns	Rs. 550.00 (Oddy)
10	Permanent markers Fine Tip	Rs. 7.00 (Luxor) Fine tip)
11	Chart paper foolscap	Rs. 6.50 (Any Colour)
12	Toner cartridges Compatible (TN-2365 Brother.)	(Compatible) Rs. 650.00 (TN-2365 Brother)
13	Cell for Wall Clock, Key board, Mouse etc. (Ordinary)	Rs. 9.00 (AA Cell)
14	Cell for Calculator	Rs.70.00

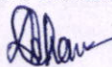
TERMS AND CONDITIONS:

1. The rate contract will remain valid upto 31.03.2024 from the date of award.
2. The supplies will have to be affected FOR destination (upto store section) including the outstations of the University located in all the districts of Himachal Pradesh). In the event of his failure to do so, a penalty of 5% will be charged by the Indenting Officer from the concerned firm on this behalf.
3. One set of sealed and signed sample will be kept with the approved firm as counter samples and another set retained in the Store Branch of Comptroller's Office.
4. All item/ goods must be dispatched within fifteen days of the receipt of supply orders. The departments and outstations will assess their quarterly requirements and place the supply orders accordingly.
5. The payments will be released *within one month* against the physical delivery of store/supply duly supported with satisfactory inspection.
6. In case of failure of the firm to execute the ordered items or violation of the terms and conditions, the university will be at liberty to cancel the order and make distress purchase from other sources at the risk and cost of the rate contract firm. The university will also be at liberty to forfeit the Earnest Money of the firm and/or blacklist the firm from the university store purchase activities.
7. The Earnest money of the successful firm will be released after three months from the date of expiry of contract or after the dated of satisfactory completion of the rate contract and receipt of certificates in this regard from the university departments/offices/outstation.
8. Any discrepancies arising out of the rate contract will be referred to the Comptroller, UH&F, Nauni who will take necessary remedial action, as deemed fit.
9. The University will be at liberty to annul the rate contract of one or all firms at any time. The decision of the Hon'ble Vice-Chancellor of the University will be final and binding on all parties.


Assistant Registrar (Stores)

10. All disputes relating to this rate contract shall be settled within Solan jurisdiction. The University reserves the right to hold negotiations for rates with any or all the firms.
11. The Rate Contract for left out Stationery & Miscellaneous Items will be issued separately.

Yours faithfully,

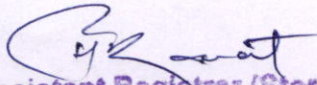
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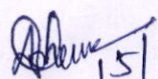
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Dated: 15/06/2023

Copy of the above is forwarded to the following:

1. The Deputy Controller (Audit), UH&F, Nauni-Solan.
2. The Section Officer (Budget), UH&F, Nauni-Solan.
3. The Superintendent, Internal Inspection Wing, UHF, Nauni-Solan.
4. M/s HS Traders, # 20, New Guru Amar Dass Nagar, Jalandhar-144008 (PB).
5. M/s Deep Prime Solutions, Shimla.
6. M/S Deep Enterprises, Manohar Complex, Nauni Solan.
7. M/s Himachal Traders, Opposite Children Park, The Mall Solan, District Solan (HP).
8. M/s Solan Digiteria, Bhagnal Complex Kotla Nala, Solan (HP).
9. M/s Awasthi Global Links, Nauni-Solan (HP).
10. Incharge, CIC, UHF, Nauni-Solan with the request to upload the same on official website of the University.


Assistant Registrar (Stores)

 15/06/2023
Comptroller